

Minutes of the Meeting of Doddinghurst Annual Parish Council held on Thursday 8th May 2008, Parish Rooms, Adjacent Village Hall, Church Lane, Doddinghurst.

Present: Clrs. Mrs. Dicker, Smith, Bateson, Mrs. Richards, Mrs. Carroll, Mrs. Le Page, Wickerson, County Cllr Mrs. Ann Naylor, Borough Councillor Keith Parker, Borough Councillor Roger McCheyne.

1. 🗳️ **Election of Chairman and completion of declaration of acceptance.** Cllr D Dicker was proposed, seconded and elected as Chairman. Cllr Dicker read and signed the acceptance of office memorandum.
2. **Apologies for Absence.** Apologies received from Clrs. Mr A Farrow, Mrs A McGregor, Mrs A Richards, Mr C Enderby, Borough Councillor K Sparling.
3. **Declarations of acceptance / code of conduct and statement interests for all councillors** – Noted, completion of forms issued to all councillors is now due. Failure to do so will result in automatic disqualification.
4. **Declaration of interests in items arising on the agenda.** None declared.
5. **Information: Outcome of 2008 election and councillor vacancy.** Noted 10 candidates stood for re- election and were duly appointed uncontested, since eleven councillor vacancies existed. The remaining vacancy is to be filled in due course.
6. 🗳️ **Proposals and Resolution for the appointment of a Vice Chairman.** Cllr. A Richards was proposed and elected.
7. 🗳️ **Resolutions on the appointments to Committees and confirmation of Committee Constitutions.**
The committees and their constitutions were confirmed. Membership resolved as follows:
 - GP Committee: Clrs Farrow(Chairman), Smith, Bateson, Mrs McGregor, Mrs. Richards, Mrs Le Page
 - Planning Committee: Clrs Mrs. Dicker(Chairman), Mrs. Carroll, Mr Wickerson, Enderby, Bateson.
 - Finance & Resource Committee: Clrs Mr.s Dicker(Chairman), Smith, Farrow, Bateson, Mrs. Richards
 - Allotment Committee: Clrs Mrs. Dicker, Mrs Le Page, Bateson (plus three allotments holders).
8. 🗳️ **Appointment of Representatives.**
 - BBPCA – Cllr Mrs. Dicker
 - Village Hall Committee – to be confirmed
 - BBC Planning Committee – Clrs Mrs. Dicker & Bateson.
 - Dagwood Trust – to be confirmed.
 - Essex PCT – Cllr Mrs.Richards
 - BBC – LSP – Clrs Mrs. Dicker & Smith
 - Parish Paths Partnership – Cllr Farrow
 - Police Meetings – Beat Team/ Section Inspectors/Consultative – Cllr Mrs. Carroll
 - Transport (including ECC Transport Consultative Committee) – Clrs. Smith & Enderby
 - BBC Tree Warden representative – Mrs. Farrow
 - Highways Localism. – Cllr Smith
 - Village Hall redevelopment Steering Group – Clrs Smith, Enderby, Mrs Le Page.
9. 🗳️ **Reappointment of Internal Auditor** – confirmed as Anne Marie Sewell.
10. 🗳️ **Dates and Times of future Council Meetings.** Noted: Calendar of meetings for 2008/09 was approved.
11. 🗳️ **Minutes of Parish Council Meeting on the 3rd April 2008.** Approved and signed
12. **Clerks report and Correspondence received for April 2008 including AON Insurance Renewal & Highways.**
Temporary roof repairs had been effected following theft of lead – police and insurers informed. The treatment to the metal and wood elements of the play equipment had been completed, with some additional work required due to vandalism as the job was in progress. Letters relating to the rent for the Parish Room had been sent to the Crèche organisers and the matter concluded satisfactorily. A letter to the company owning the Moat had also been sent. AON's (Allianz) insurance renewal quote had been received but the offer did not include the Essex Councils discount and this had been sought but the offer came with a 3 year contract requirement (with cost controls). A Zurich quote is to be obtained also. A response to the Highways localism initiative had been sent and the Donkey Derby had written to advise the Parish Council of the planned date to the event this year – 6th July 2008.
13. **Financial Reports, Reports from PC Committees and other Committees attended by Councillors**
 - (a) 🗳️ **Resolved:** Approved Financial Report for April 2008 and Schedule of Payments for the April 2008.
 - (b) **Information. Noted:** the draft annual external audit return for 2007/8, to be presented for sign off in June 2008.
 - (b) **Planning Committee report back to the full council.** Noted: Water Works Spring Farm application refused.
 - (c) **General Purpose Committee report back to the full council.** Noted minutes of meeting of 16th April 2008.
 - (d) **Other Meetings attended by Councillors, report back to the full council.** Noted ,May Day exhibition of plans for rebuilding Village Hall and questionnaire feedback.
14. 🗳️ **Resolved:** Approved Roof Repairs following theft of lead - temporary £90, and permanent £650.
15. 🗳️ **Resolved:** Approved, annual Field Treatments by Goss – part shared with DOFC – Total £1197.
16. **Any Other Urgent Business not requiring a resolution/ action.** None Raised.

The meeting closed at 22.00

The following items were raised in the public debate:

- (i) County Councillor Ann Naylor advised that Robert Chambers @ County Hall should be contacted relating to “Fear of Crime” issues.
- (ii) Borough Councillor Keith Parker advised that the next stage in the consultation on Gypsy and Traveller sites was due soon.
- (iii) The situation with respect to Grass verges was discussed with residents concerned at damage caused by poor parking.

Minutes signed:

Date: 5th June 2008