

**Minutes of the Meeting of Doddinghurst Parish Council Finance and Resource Committee held on Wednesday 14<sup>th</sup> January 2009, Parish Office (adjacent the Village Hall), Doddinghurst Road, Doddinghurst**

**Present:** Clr. Mrs Dicker (Chairman), Farrow, Smith, Mrs Richards, Bateson.

1. **Apologies for absence.** No absences.
2. **Minutes of the meeting held on 12<sup>th</sup> November 2008.** Approved and signed.
3. **2009/10 Capital and Major Project Budget.** Confirmed, see Annex A.
4. **Resolution to approve a Chairman's Allowance for 2009/10.** Resolved, a Chairman's allowance of £500 for 2009/10 was approved.
5. **Resolution to approve action relating to Public Work Loan Borrowing.**

**Resolved:** The Clerk was authorised to proceed with action necessary to secure a PWLB to provide a Grant for the Village Hall to meet its needs for Capital funds for the next 5 years (current estimate £35,000).

**Noted:** The Parish Council is willing to raise PWLB borrowing to support the Priest House, conditional on its lease expiry date (March 2015) being extended to 2035, and a full understanding of the condition of the building being obtained. The Clerk was actioned to write to the Diocese requesting a response to the Council's letter of September 2008.

**6. Risk Assessments for 2008/09.**

**Noted:** Clr Enderby to provide oversight; Clr Farrow to prepare footpath risk assessment; Clr Bateson to provide Football pitch risk assessment.

**7. Staff performance review 2008/09.**

**Noted:** Clr Dicker to undertake Clerk's performance review and the Clerk is to complete a performance review for the Deputy Clerk.

**The meeting was closed at 21.30**

Signed:

Dated:

November 2009