

**Minutes of the Meeting of Doddinghurst Parish Council General Purpose Committee  
held at 20.00 on the 15<sup>th</sup> April 2009, Parish Room (adjacent the Village Hall),  
Doddinghurst Road, Doddinghurst**

**Present:** Cllrs, Alan Farrow (Chairman), Gerry Smith, Mrs Julia Le Page, Graham Bateson, Mrs Alison Richards

1. **Apologies for absence.** Cllr Amanda McGregor.
2. **Declaration of Interests relating to items on the agenda.** None declared
3. **Resolved:** Approved and signed, the minutes of the GP meeting held on the 18<sup>th</sup> March 2009.
4. **Information:** Actions arising from GP meeting on the 18<sup>th</sup> March 2009 – see agenda.
5. **Information:** Village sign refurbishment – Peter Kurton reported that the sign had “worn well” and would “only” need two coats of paint and gold leaf renewal, work is ongoing.
6. **Information:** Cemetery Notice Board – Construction is reported as “in progress” and nearing the point where it will be powder coat painted. The condition of the old board remains a concern and its replacement is urgent.
7. **Information:** Nature Trail seed sowing – seeds have been sown by Cllr Farrow in a horticultural sand mix.
8. **Information:** Reparation works – memorial benches on Peartree Green have been treated. The bench on Peartree Field is to be included and some older benches in the Burial Ground. Areas of fencing and trellis in the Burial Ground are to be wood treated also.
9. **Information:** Field Treatments – Goss weed and feed quotation – recommended for approval by full council.
10. **Information:** New item of play equipment – A number of possible items of play equipment have been identified. Councillors to inspect play area and decide location and space to be utilised.
11. **Information:** Parish Council minute binding – wrongly type-faced binders were delivered and these have been replaced with correctly titled folders.
12. **Information:** Fun Day advertising and risk assessment. Link advertising continues; 200 x A4/5 leaflets to be locally produced for handout on the day as event guide and timetable using artwork for the front cover from the school; Cllr Richards to investigate borrowing a “banner” for display on the day. A4 laminated posters to be used for “Verge” advertising – numbers to be established. Risk Assessment for Allianz insurance cover is ongoing - it was noted that a high cost quote for insurance cover could lead to cancellation of the event, so early risk assessment completion is essential to avoid high cancellation fees. Field mowing has been booked.
13. **Any Other Urgent Business strictly for information only.**
  - (i) Enquiries are in hand over the ownership of plot 54, which is currently unallocated.
  - (ii) Wicksteed submitted a relatively very high cost quote for a repair to play surface by roundabout in CPA (£300+). This is to replace their patch repair that is only 14 months old. Mending the surface is urgent to prevent further damage and risk of injury so entering a prolonged discussion over the quality of the original repair is not an option. The Clerk is to register concern with Wicksteed at the early failure of the original repair to see if Wicksteed will acknowledge the issue and in parallel seek an alternative source of repair.

**The meeting closed at 21.55**

Signed:

Dated: 20<sup>th</sup> May 2009