

**Minutes of the Meeting of Doddinghurst Parish Council General Purpose Committee
held at 20.00 on the 20th May 2009, Parish Room (adjacent the Village Hall),
Doddinghurst Road, Doddinghurst**

Present: Cllrs, Alan Farrow (Chairman), Mrs Julia Le Page, Graham Bateson, Mrs Alison Richards.

1. **Apologies for absence.** Cllr G Smith.
2. **Declaration of Interests relating to items on the agenda.** None declared
3. **Resolved:** Approved and signed, the minutes of the GP meeting held on the 15th April 2009.
4. **Information:** Actions arising from GP meeting on the 15th April 2009. (a) CPA patch repair to soft surface of children's roundabout completed, (b) A P3 Grant for 2009/10 of £900 has been approved. (c) A letter expressing thanks has been received from Mrs Woods in resolution of the matter of adjoining burial plots for her mother and father. (d) Gary Waplington has requested a deferment of the field treatment to allow reseeding of goal mouths and other worn pitch areas. Goss to be requested to carry out treatment of Peartree field as normal.
5. **Information:** Village sign refurbishment – see written report from Peter Kurton, a few more weeks required to complete work.
6. **Information:** Cemetery Notice Board – still awaited, clerk to follow up re. urgency of delivery with Cllr Parker.
7. **Information:** Ingatestone Forge works. Location of Bike Racks. Orders place with Ingatestone Forge for fence repairs and “mound guards”. Agreed to follow up the suggestion by the manager of Budgens for the bike racks to be located on the area to the front of Budgens Store designated as “garden”. Mr Clare contacted and he advised that he is OK with this arrangement. An alternative location suggested is where the old display notice was located. Item to be raised as a Section 137 resolution at the main Parish Council meeting.
8. **Information:** New item of play equipment. Retaining log world means that an area of 4m square exists for a piece of play equipment. Clerk to make proposals.
9. **Information:** HP Laptop replacement. Noted a new laptop has been procured for £416 using the Clerk's emergency powers since the HP laptop that runs key programmes (Sage and Payroll) has developed a serious fault effecting all its USB ports and memory.
10. **Resolved:** The procurement of Sage version 1.5. - 2 machine license @ £281.17+ VAT & carriage. The current system @ V1.1 is no longer supported by Sage.
11. **Information:** To note Allianz Policy insurance renewal quote @ £2097.60p.
12. **Information:** Fun Day - Risk assessment submitted to Allianz. Clerk to chase for response.
13. **Resolved:** Approved funds to move sleeves for kicking goal and provide two new sleeved holes at £147 per sleeved hole.
14. **Resolved:** Approved the provision of a new Memorial Planter @ Middle Green (for Mrs Prentice) and removal of existing planter to replace two wooden planters at entrance to Mountnessing Lane.
15. **Resolution** to improve stream crossing and budget for works. No action required.
16. **Resolution:** To approve funds for repairs to Allotment water supply – item referred to main PC.
17. **Information:** Priest House – Noted that plans for the redevelopment of this building means the loss of a water supply to the burial ground. Clerk to make proposals to Terry Lockhart the PCC fabric committee's Project Manager.
18. **Any Other Urgent Business strictly for information only.** Nothing raised.

The meeting closed at 21.35

Signed:

Dated: 17th June 2009