

**Minutes of the Meeting of Doddinghurst Parish Council held at 20.00 on
Thursday 14th January 2010, Parish Room, (adj. Village Hall), Church Lane, Doddinghurst.**

Present: Cllrs. Mrs D Dicker (Chairman), Mrs A Richards (Vice Chair), Mr A Smith, Mrs J Le Page, Mr C Enderby, Mr G Bateson, Mr A Farrow, Mrs Diane Rogers Harrison, Mr G Smith, Mr P Davenport; Borough Councillors: Keith Parker and Roger McCheyne.

1. **Apologies for Absence.** Received from: County Councillor Ann Naylor and Borough Cllr Keith Sparling.
2. **Resolved.** Minutes of the meeting held on the 3rd December 2009 approved and signed.
3. **Declaration of Interests from Members of any item(s) on this agenda.** None declared.
4. **Information: Clerks report back on progress and from decisions taken at meetings on the 3rd Dec 2009.**

<ol style="list-style-type: none"> i. PWLB borrowing drawdown of £40,000 obtained, awaiting Schedule of Planned Works for Village Hall. No application for PCC grant fund payment to date. ii. Paving of "Garden Area" and fitting of bike racks completed. iii. Precept for 2010/2011 signed off by chairman and clerk as per item 7 of the December meeting and forwarded to Brentwood Borough Council for implementation. iv. New Notice Board for burial ground was delivered but damaged in transit so a replacement is being sent by the supplier. v. Councillor resignation notified to Brentwood Borough Council electoral returning officer. 	<ol style="list-style-type: none"> vi. One burial interment organised. vii. Insurance claim for replacement picnic table met in full. viii. VAT refund received. ix. Lloyds banking group rights issue share premium payment for share rights that were waived, received. x. "Dagwood triangle" strimmed. xi. Footpath / bridge opposite Outing Lane wired for safety reasons (by Cllr Farrow). xii. Staff assessments completed. xiii. Other matters in hand: Bus Shelters wood and metal work re-treatment, Lily Jefferies memorial bench cleaning, Risk Assessments.
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5. **Information: Schedule of Correspondence received up to the 5th January 2010.** Noted reports, also closure of Mountnessing Lane for Drainage Works, and withdrawal of P3 footpath maintenance grants.
6. **Financial Reports and Minutes and Feedback from Committees**
 - (i) **Resolved:** Accepted, the Financial Reports for December 2009.
 - (ii) **Resolved:** Approved and signed the Schedule of Payments for December 2009.
 - (iii) **Information:** Noted: Planning Committee – no quorum for meeting in December 2009.
 - (iv) **Information:** Noted: No objection raised to planning application No BRW/787/2009.
 - (v) **Information:** Noted: No GP meeting in December 2009
 - (vi) **Information:** Noted: The minutes of the Finance and Resource Committee meeting of the 11th Nov 09.
 - (vii) **Information:** Feedback from Members relating to Committees attended. Noted: Cllr G Smith gave feedback on the breakfast meeting with Eric Pickles he attended on behalf of Cllr Dicker.
7. **Information:** Noted: Councillor vacancy arising from the resignation of Denise Carroll; Consequential vacancies agreed to be filled as follows: Police committees: Cllr G Smith / C Enderby, Planning committee: Cllr A Farrow (based on Planning meetings being held Tuesdays AM) and the Village Correspondent: Cllr Diane Rogers-Harrison.
8. **Information: PWLB Board update and grant funding allocation.** Noted: Lease for Priest House with land registry and fully signed copy not yet available. Grant claims for Priest House now arriving. Clerk to progress second stage funds drawdown – matter referred to Finance and Resource committee of 20th Jan 2010.
9. **Information:** Senior Citizens Lunch. Noted: 55/60 people booked to attend. Cllr Julia Le Page has achieved a level 2 hygiene certificate. Helpers for setting out, transport etc. to attend V Hall at 10.30 on the 23rd Jan 2010.
10. **Resolved;** Approved, application for Booker Ltd Trade Card. (for catering supplies).
11. **Information: Noted: Appointment of new external auditor as Wayne Rickard, Audit Commission, Eastleigh.**
12. **Information: Noted: Brentwood Local Framework consultancy & Gypsy and Traveller Dev.** Plans and paperwork passed to Cllr Dicker for comment and responses.
13. **Information: Noted: Finance and Resource meeting** scheduled date 20th Jan 2010 @19.30 (to 20.30).
14. **Other urgent information** (No council actions/letters/undertakings permissible on this item). School Bus use of Mountnessing Lane. Gritting rural roads. New Surgery awaiting clearance of legal documents between PCT and Developer.

The meeting was followed by a Christmas Buffet for the village.

Minutes signed:

Date: 4th February 2010