

Minutes of the Meeting of Doddinghurst Parish Council held at 20.00 on Thursday 1st October 2009, Parish Room, (adj. Village Hall), Church Lane, Doddinghurst.

Present: Cllrs. Mrs A Richards (Chairman) Mr A Smith, Mrs J Le Page, Mr C Enderby, Mr G Bateson, Mr A Farrow, Mrs D Carroll, Mrs Diane Rogers Harrison, Mr G Smith; Borough Councillors Roger McCheyne and Keith Parker.

1. **Apologies for Absence.** Received from: Cllrs. Mrs D Dicker, P Davenport, County Councillor Ann Naylor and Borough Councillor Keith Sperling.
 2. **Resolved.** Minutes of the meeting held on the 3rd September 2009 approved and signed.
 3. **Declaration of Interests from Members of any item(s) on this agenda.** None declared.
 4. **Information: Clerks report back on progress and from decisions taken at meetings on the 3rd September 2009.**
 - i. PWLB application submitted and loan sanction processed by the EALC (see letter to Joy Sheppard and now submitted to the Secretary of State for the Communities and Local Government. Letters (drafts already seen by the council) issued to Gill Frith and Gary Boyes advising the state of play and decisions made by the Parish Council.
 - ii. Letters (see pack) sent to Alex Willmot (re PCSO services in the Village) Peter Kurton (as a Thank You for the work on the Village Sign), Tom Finnin (re container on land opposite Brook Lane), Peter Rose (re car parking in Lime Grove) Blackmore Parish Council (re Footpath 20), Bill Reid (re Neighbourhood Watch and Parish Council relationship - from the Chairman), BBC re: road sign repairs (Appletree Crescent and Peartree Green finger post) and overhanging trees on the Doddinghurst Road.
 - iii. New ground sockets fitted for kicking goal.
 - iv. New water tank in Allotments to be commenced in October.
 - v. Welcome letters sent to new councillors plus essential information and options for training. Letter to the electoral returning officer sent confirming the appointments. New Councillors eyes only contact list issued and Notice Board lists published.
 - vi. Water Leak on Church Lane reported and being attended to.
 - vii. New table and seats approved by GP for the Children's Play Area.
 - viii. Other matters in hand: Bus Shelters wood and metal work re-treatment, Burial Ground Footpaths weeding and cleaning, Strimming of all footpaths and pond area, also, Doddinghurst Road around St Margarets and EDF substation, Dagwood Triangle strimming, and nature trail and edges of football fields. Lily Jefferies memorial bench cleaning. New lamps for two lights on the scout path. Additional dog anti-fouling signs.
 - ix. Litter bin emptying and replacement of burnt out dog bin. (BBC key support staff made redundant).
5. **Information: Schedule of Correspondence received up to the 26th September 2009.** Noted.
6. **Financial Reports and Minutes and Feedback from Committees**
- (i) **Resolved:** Accepted, the Financial Reports for September 2009.
 - (ii) **Resolved:** Approved and signed the Schedule of Payments for September 2009.
 - (iii) **Information:** Noted: No planning meeting held in September..
 - (iv) **Information:** Noted: General Purposes Committee Meeting of the 16th September 2009.
 - (v) **Information:** Feedback from Members relating to Committees attended – New Doctors Surgery plans seen on the 24th September to general approval from Council members attending the presentation. New Blackmore Youth centre opening day attended by Cllr Alison Richards.
7. **Information: Noted:** A replacement table and seat for the Children's Play Area has been approved by The GP committee.
8. **Resolved:** Approved the laying of "paver sets" to the "Garden area" towards the front of Budgen's and alongside the fence with the Willow car park, including fitting of cycle stands, at a cost of £2055 (See also item 12 page 11-2009).
9. **Resolution in abeyance:** The provision of a new Notice board for the burial ground at a cost of £695 + delivery (£45).
10. **Resolved:** Approved the adoption of NALC 2009 pay settlement of 1% WEF 1st April 2009 (SCP's 11 to 49) + 1 additional days annual leave (5 additional days for more than 5 years continuous service).
11. **Information:** Noted: Finance and Resource meetings – scheduled dates 21st October and 11th November 2009 (Wednesday's).
12. **Information:** Noted: PoWB councillor training – Monday 12th October 2009 @ 20.00.
13. **Other urgent information (No council actions/letters/undertakings permissible on this item).** None raised.

The business meeting closed at 21.30

Minutes signed:

Date: 5th November 2009

Public session comments: Dispersal order for Doddinghurst (and other areas) being put before Borough Council. Cars parked outside Rowan House in Church lane create a hazard. NHW holding an information event in the main Shop Car park in the following week. Church lane culvert cleaning reported as being carried out.