

Minutes of the Meeting of Doddinghurst Parish Council held at 20.00 on Thursday 2nd April 2009, Parish Room, (adj. Village Hall), Church Lane, Doddinghurst.

Present: Cllrs. Mrs D Dicker (Chairman), Mrs A Richards (Vice Chair), Mr G Smith, Mr A Farrow, Mr B Wickerson, Mrs D Carroll, Mrs J Le Page, Mr G Bateson; County Councillor Ann Naylor; Borough Councillor Roger McCheyne and Keith Parker.

1. **Apologies for Absence.** Received from: Cllrs. Mrs A McGregor, Mr A Smith, Mr C Enderby and Borough Councillor Keith Sparling.
2. **Resolved.** Minutes of the meeting held on the 5th March 2009 approved and signed.
3. **Declaration of Interests from Members.** None Declared.
4. **Noted: Clerk's report back on progress following the meeting of the 5th March 2009:**
 - i. Village sign removed for refurbishment.
 - ii. Allotments, renewals in progress, 25 out of 46 paid so far.
 - iii. Nature Trail seeds sown.
 - iv. New bench re: Coomber supplied and installed.
 - v. Damaged goalposts (for kicking goal) repaired and new ground sleeves fitted
 - vi. Fun Day insurance correspondence in progress.
 - vii. Dates set for the Internal Audit (week of 19th to 22nd May).
 - viii. Best Kept Churchyard competition entry submitted.
5. **Noted: Schedule of Correspondence received up to the 25th March 2009.**
6. **Financial Reports and Minutes and Feedback from Committees.**
 - a. **Resolved:** Financial Reports for March 2009 approved.
 - b. **Resolved:** Schedule of Payments for March 2009 approved and signed.
 - c. **Planning:** No meetings held.
 - d. **General Purposes:** Noted: General Purposes Meeting minutes of the 18th March 2009.
 - e. **Feedback from Members relating to Committees attended.** Noted feedback from BBPCA meeting (Cllr Dicker) and Brentwood Borough Council Highways panel (Cllr Enderby).
7. **Information:** Power of Well-Being - Noted that statutory guidance for Parish Councils has now been published and the criteria to become eligible clarified. The Council met the electoral mandate condition and action is in hand to meet the remaining three criteria.
8. **Resolved:** Agreed that the Freedom of Information publication scheme dated April 2009 for Doddinghurst Parish Council is approved.
9. **Information:** Noted: Annual Parish Meeting – 16th April 2009.
10. **Information:** Noted: Annual Parish Council meeting – 7th May 2009
11. **Information:** Noted: Village Hall renovation quotations – quotations for new windows, fascias, guttering internal and external doors received at up to £20,000. Other quotes for car park and front wall awaited.
12. **Information:** Noted: Priest House lease and renovation work quotations – lease and plans available, quotes for new work in hand with Terry Lockhart of PCC fabric committee - targeted to be available by end April 2009.
13. **Information:** Noted: PWLB business case for Capital Works to the Village recreational premises to be prepared.
14. **Information:** Noted: NALC - final agreement on 08/09 salary review @ 2.75% wef 01/04/08 published for implementation.
15. **Information:** Noted: Working Party to review actions/ options to minimise criminal damage in Village is established.
16. **Information:** Noted: Fun Day cost plan update and insurance correspondence. Prior to confirming cover Allianz have requested a risk assessment - this is with Cllr Enderby for completion.
17. **Other urgent information** (No council actions/letters/undertakings permissible on this item)

The business meeting closed at 22.00

Minutes signed:

Date: 7th May 2009