

## Minutes of the Meeting of Doddinghurst Parish Council held at 20.00 on Thursday 2<sup>nd</sup> July 2009, Parish Room, (adj. Village Hall), Church Lane, Doddinghurst.

**Present:** Cllrs. Mrs D Dicker (Chairman), Mr G Bateson, Mr A Smith, Mrs J Le Page, Mrs A McGregor; Borough Councillors Roger McCheyne, Keith Parker and Keith Sparling.

1. **Apologies for Absence.** Received from: Cllrs. Mrs A Richards, Mr G Smith, Mr A Farrow, Mr C Enderby, Mrs D Carroll and County Councillor Ann Naylor.
2. **Resolved.** Minutes of the meeting held on the 4<sup>th</sup> June 2009 approved and signed.
3. **Declaration of Interests from Members.** None Declared.
4. **Noted: Clerk's report back on progress following the meeting of the 4<sup>th</sup> June 2009:**

<ol style="list-style-type: none"> <li>i. Bike Guards for mound installed</li> <li>ii. Bike racks delivered – awaiting installation.</li> <li>iii. External Audit for 2008/09 submitted to the Audit Commission.</li> <li>iv. Transfer of applications &amp; data to new laptop completed including Mail, Payroll &amp; Sage 1.5.</li> <li>v. Dreamweaver tutorial with Peter Chatten-Bury undertaken and Website access handed over.</li> <li>vi. Goss Field treatments ordered.</li> <li>vii. Fun Day leaflets &amp; Notices procured.</li> </ol>	<ol style="list-style-type: none"> <li>viii. Village Sign restoration completed and the oval returned to its frame.</li> <li>ix. CiLCA section 7 2008 relating to the Power of Well-Being accreditation awarded to the Clerk.</li> <li>x. Allianz confirmed that disclaimer signage on events hosted by the Parish Council as inadequate in deflecting claims for damages (re Ponies and “Rides at own risk” disclaimers).</li> <li>xi. Annual Report published on the Web Site.</li> <li>xii. Quote for new memorial planter obtained (re John Prentice - Middle Green).</li> </ol>
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5. **Noted: Schedule of Correspondence received up to the 23<sup>rd</sup> June 2009.** Noted.
6. **Financial Reports and Minutes and Feedback from Committees.**
  - a. **Resolved:** Financial Reports for June 2009 approved.
  - b. **Resolved:** Schedule of Payments for June 2009 approved and signed.
  - c. **Planning:** Noted, Planning meeting minutes of 24<sup>th</sup> June 2009.
  - e. **General Purposes:** No quorum for June meeting.
  - g. **Working party on crime reduction:** Noted Chairman's report back.
  - e. **Feedback from Members relating to Committees attended.** None reported.
7. **Information:** Councillor Vacancy. Two formal applications had been received. No call for an election had been raised. A co-option vote would take place at the September 2009 meeting. Councillor Amanda McGregor formally tendered her resignation to the Chairman. She wished to record that she regretted having to leave and had enjoyed her work with the Council very much. The Chairman accepted Mrs McGregor's resignation. The Clerk is to advise the electoral returning officer of Mrs McGregor's resignation and establish if a “Notice of a Councillor Vacancy” would need to be re-run.
8. **Information:** Fun Day update. All arrangements were in place. Insurance arrangements for all providers had been settled but unfortunately difficulties of gaining insurance meant that the Pony rides had had to be cancelled.
9. **Information:** Senior Citizens Lunch: Venue: At the Village Hall on 30<sup>th</sup> Jan 2010 (Saturday) with a Budget of £400.
10. **For Comment :** Mountnessing Lane/ Doddinghurst Road Junction. The GP meeting of May 2009 had agreed to place a new memorial planter at Middle Green and move the existing Jubilee Planter one to Mountnessing Lane to replace the old wooden planters. The view was expressed that, due to difficulty watering the Mountnessing Planters, they should not be replaced but a different scheme arrived at for this junction.
11. **For Comment:** “Garden” area by Budgens car park. Options discussed re paving and planters, clerk preparing proposals.
12. **For Comment:** Children's Play Area. New play equipment scheme by Sovereign reviewed, other quotes being obtained.
13. **Information:** PoWB update and councillor training – 100% attendance being sought, suitable dates for the course considered as the second Thursday of the month @ 20.00 for 2 hours. (Currently 8<sup>th</sup> October 2009).
14. **Information:** Grants for Village Hall and Priest House. Draft application letter circulated for comment prior to issue.
15. **Other urgent information** (No council actions/letters/undertakings permissible on this item). None raised.

**The business meeting closed at 22.00**

**Minutes signed:**

**Date: 3rd September 2009**

**Public session comments:** Cllr Parker advised that the new notice board for the cemetery would be fitted in August. Overhanging trees in Doddinghurst Road were observed to be potentially dangerous. Suggestions for improvement schemes for the shopping area at the front of Budgens were welcomed by Mr Avery, the owner of the store. A meeting with highways officers over improvements to Swallows Cross and Deal Tree Corner junctions proved to be a disappointment.