

## Minutes of the Meeting of Doddinghurst Parish Council held at 20.00 on Thursday 3<sup>rd</sup> December 2009, St Margarets Hall, Doddinghurst Rd, Doddinghurst.

**Present:** Cllrs. Mrs D Dicker (Chairman), Mrs A Richards (Vice Chair), Mr A Smith, Mrs J Le Page, Mr C Enderby, Mr G Bateson, Mr A Farrow, Mrs Diane Rogers Harrison, Mr G Smith, Mr P Davenport; Borough Councillors: Keith Parker and Roger McCheyne.

1. **Apologies for Absence.** Received from: County Councillor Ann Naylor and Borough Cllr Keith Sparling. Noted: Denise Carroll has tendered her resignation for domestic reasons.
2. **Resolved.** Minutes of the meeting held on the 5<sup>th</sup> November 2009 approved and signed.
3. **Declaration of Interests from Members of any item(s) on this agenda.** None declared.
4. **Information: Clerks report back on progress and from decisions taken at meetings on the 5<sup>th</sup> Nov 2009.**

<ul style="list-style-type: none"> <li>i. PWLB borrowing approval for £100,000 received and £40,000 drawdown requested for Priest House.</li> <li>ii. Letters sent to Rev Gill Frith and Gary Boyes re: PWLB and grant position and next steps.</li> <li>iii. Power of Well-Being adopted on the 5<sup>th</sup> November and EALC advised.</li> <li>iv. Budget and precept review for 2009/10 and 2010/11 completed.</li> <li>v. December/ January 2010 Newsletter for Link issued.</li> <li>vi. One burial interment organised.</li> <li>vii. New CPA picnic table delivered but existing table destroyed. Crime &amp; insurance reports filed. Photo record taken. Damaged table removed.</li> <li>viii. Quote for Picnic table installation obtained.</li> <li>ix. New notice Board for Burial Ground ordered.</li> </ul>	<ul style="list-style-type: none"> <li>x. Councillor training course booked.</li> <li>xi. Old Kicking goal sockets removed for re-engineering and old holes filled.</li> <li>xii. Councillor Christmas gathering organised.</li> <li>xiii. Web site updated for Burial Ground, Meeting Minutes, Village Correspondent, Community Groups.</li> <li>xiv. New Councillor ID cards completed.</li> <li>xv. Other matters in hand: Bus Shelters wood and metal work re-treatment, Dagwood Triangle strimming, Lily Jefferies memorial bench cleaning, Additional dog anti-fouling signs. Risk Assessments, Staff assessments.</li> </ul>
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5. **Information: Schedule of Correspondence received up to the 25<sup>th</sup> November 2009.** Noted.
6. **Financial Reports and Minutes and Feedback from Committees**
  - (i) **Resolved:** Accepted, the Financial Reports for November 2009.
  - (ii) **Resolved:** Approved and signed the Schedule of Payments for November 2009.
  - (iii) **Information:** Noted: Planning Committee – no meeting in November 2009.
  - (iv) **Information:** Noted: The minutes of the General Purposes Committee meeting of the 18<sup>th</sup> November 2009.
  - (v) **Information:** Noted: The minutes of the Finance and Resource Committee meeting of the 11<sup>th</sup> Nov 09.
  - (vi) **Information:** Feedback from Members relating to Committees attended. Noted: Cllr G Smith gave feedback on the Local Transport Plan and the Rural Policing Initiative.
7. **Resolved:** Approved, a precept of £46,859 for 2010/11.
8. **Resolved:** Approved, the Clerk to take no action in relation to the Lloyds Banking Group rights offer of Dec 2009.
9. **Information:** Noted: that the next Parish Council meeting will be on the 14<sup>th</sup> January 2010 @ 20.00 in the Parish Room.
10. **Other urgent information (No council actions/letters/undertakings permissible on this item).** None raised.

**The business meeting closed at 21.00**

**The meeting was followed by a Christmas Buffet for the village.**