

## Minutes of the Meeting of Doddinghurst Parish Council held at 20.00 on Thursday 3<sup>rd</sup> September 2009, Parish Room, (adj. Village Hall), Church Lane, Doddinghurst.

**Present:** Cllrs. Mrs D Dicker (Chairman), Mr A Smith, Mrs J Le Page, Mrs A Richards, Mr C Enderby, Mrs D Carroll, Mr G Smith; County Councillor Ann Naylor. Borough Councillors Roger McCheyne, Keith Parker and Keith Sparling.

1. **Apologies for Absence.** Received from: Cllrs. Mr G Bateson and Mr A Farrow.
2. **Resolved.** Minutes of the meeting held on the 2<sup>nd</sup> July 2009 approved and signed.
3. **Resolved:** Minutes of the extraordinary meeting held on the 30<sup>th</sup> July 2009 approved and signed.
4. **Declaration of Interests from Members of any item(s) on this agenda.** None declared.
5. **Information: Clerks report back on progress and from decisions taken at meetings on the 2<sup>nd</sup> July 2009 and 30<sup>th</sup> July 2009.**

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| <ol style="list-style-type: none"> <li>i. Old Planters at Mountnessing Lane entrance removed</li> <li>ii. New memorial planter at Middle Green delivered and installed.</li> <li>iii. Playing Field treatment completed by Goss.</li> <li>iv. Fun Day held on 5<sup>th</sup> July. All invoices and payments completed. Finance report issued.</li> <li>v. Extraordinary meeting of the Parish Council held on the 30<sup>th</sup> July to discuss grant loan(s) for community buildings.</li> <li>vi. The Power of Well Being Training day has been booked for the 12<sup>th</sup> October 2009.</li> </ol> | <ol style="list-style-type: none"> <li>vii. New water tanks at Allotment booked</li> <li>viii. New ground sleeves for kicking goal ordered.</li> <li>ix. Dossier on Car Parking issues in Lime Grove prepared and sent to Trading Standards/ Essex CC</li> <li>x. Letter &amp; Photo regarding "garden area" &amp; bike rack outside Budgens sent to Mr Clare.</li> <li>xi. Letter of thanks sent to PCSO Moira Kennedy and her supervisors.</li> </ol> |
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**6. Information: Schedule of Correspondence received up to the 26<sup>th</sup> August 2009.** Noted.

### 7. Financial Reports and Minutes and Feedback from Committees

- (i) **Resolved:** Accepted, the Financial Reports for July and August 2009.
  - (ii) **Resolved:** Approved and signed the Schedule of Payments for July and August 2009.
  - (iii) **Information:** Noted: Planning Meetings of the 30<sup>th</sup> July 2009 (& 20<sup>th</sup> August – no quorum).
  - (iv) **Information:** Noted: General Purposes Committee Meeting of the 22<sup>nd</sup> July 2009.
  - (v) **Information:** Noted: Working Party on crime reduction report back.
  - (vi) **Information:** Feedback from Members relating to Committees attended – none attended..
8. **Resolved:** The committee unanimously approved a Public Work Loans Board borrowing application for £100,000 (One Hundred Thousand Pounds).
  9. **Resolved:** The committee approved the purchase of Cannon ir1024A photocopier at a cost of £535.00.
  10. **Resolution to approve the provision of a new Notice board** for the burial ground at a cost of £695 + delivery (£45). **Noted,** This resolution is in abeyance due to near completion of gifted Notice Board.
  11. **Co-option vote to fill two posts:** A Majority voting process took place to appoint two new Councillors from three applicants, following their representations to the Council. Mr Peter Davenport and Mrs Diane Rogers Harrison were successfully elected and completed the Declaration of Acceptance and consequently joined the Council. The Council thanked Mrs Christine Easter for her interest in becoming a Councillor.
  12. **Information. Fun-Day** Noted: Final cost statement – 12% under budget (£4000) outturn and the lessons learnt paper was discussed with added comment that if repeated on a Sunday the event should start later in the day.
  13. **Resolution** to approve a replacement table and seats for the Children's Play Area. Noted and agreed the need for additional seating but details of styles and costing to be debated by General Purpose meeting.
  14. **Information: Noted:** PoWB councillor training – Monday 12<sup>th</sup> October 2009 @ 20.00. Noted also that 80% training level necessary (9 out of 11 councillors), to enable adoption of the power, and trained councillors to required to vote on PoWB matters.
  15. **Resolved:** Approved, the Newsletter for the October 2009 Link @ fee of £200.
  16. **Other urgent information** (No council actions/letters/undertakings permissible on this item). None raised.

**The business meeting closed at 21.45**

**Minutes signed:**

**Date: 1<sup>st</sup> October 2009**

**Public session comments:** Cllr Sparling: Swallows Cross improvements pending; Cllr McCheyne: Doctors surgery planning application pending; Mr Reid re NHW: UPVC door locks not understood by owners; Overhanging branches remain a problem along Doddinghurst Road (but this type of work is suffering an 18 months backlog with BBC); Road signs damaged at Appletree Crescent and Peartree Green.