

Minutes of the Meeting of Doddinghurst Parish Council held at 20.00 on Thursday 4th February 2010, Parish Room, (adj. Village Hall), Church Lane, Doddinghurst.

Present: Ctrs. Mrs D Dicker (Chairman), Mrs A Richards (Vice Chair), Mrs J Le Page, Mr C Enderby, Mr G Bateson, Mr A Farrow, Mrs Diane Rogers Harrison, Mr G Smith, Mr P Davenport; County Councillor Ann Naylor, Borough Councillors: Keith Parker and Roger McCheyne.

1. **Apologies for Absence.** Received from: Cllr Alan Smith, Borough Cllr Keith Sparling.
2. **Resolved.** Minutes of the meeting held on the 14th January 2010 approved and signed.
3. **Declaration of Interests from Members of any item(s) on this agenda.** None declared.
4. **Information: Clerks report back on progress and from decisions taken at meetings on the 14th January 2010.**

<ol style="list-style-type: none"> i. PWLB borrowing drawdown of £60,000 applied for. Schedule of Planned Works for Village Hall received. Grant fund payment to date £7k for Priest House disabled toilet. Fully signed Priest House lease awaited. ii. Advised that Priest House external water supply to be reinstated. iii. Request for Parish Council 9/10 budget setting and 08/09 grant spend details to be sent to BBC. iv. New Notice Board for burial ground has been installed, damaged board awaiting collection. v. Councillor Vacancy Notices received and posted, including website. 	<ol style="list-style-type: none"> vi. P3 grant withdrawn, ECC agreed to include PC maintained footpaths on ECC contract list. vii. Replacement of Scout Path failed and faulty lights arranged for 29/01/10. viii. Quote for CPA hardwood chips obtained. ix. Training courses booked for two Councillors. x. Blocked drainage channels in Toilets cleared. xi. Web site updated with latest signed minutes and news. xii. Four potential contractors asked to be included on shortlist of people to be invited to quote. xiii. Other matters in hand: Bus Shelters wood and metal work re-treatment, Lily Jefferies memorial bench cleaning, Risk Assessments.
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5. **Information: Schedule of Correspondence received up to the 27th January 2010.** Noted.
6. **Financial Reports and Minutes and Feedback from Committees**
 - (i) **Resolved:** Approved, the Financial Reports for January 2010.
 - (ii) **Resolved:** Approved and signed, the Schedule of Payments for January 2010.
 - (iii) **Information:** Noted: Planning Committee – no meeting in January 2010.
 - (iv) **Information:** Noted: The minutes of the GP meeting of 20th January 2010.
 - (v) **Information:** Noted: The minutes of the Finance and Resource Committee meeting of the 20th January 2010.
 - (vi) **Information:** Noted: The minutes of the Allotment Committee Meeting of the 27th January 2010.
 - (vii) **Information:** Feedback from Members relating to Committees attended in January 2010. Noted feedback from the Highways committee by Cllr Smith and Youth worker meeting by Cllr Dicker (includes written notes).
7. **Information:** Councillor Vacancy. Notices advertising the vacancy were posted and expired on the 12th February 2010. One application had been received and had been approved by the electoral returning officer, which, if no call for an election was received, would lead to a co-option vote at the March meeting.
8. **Information:** PWLB Board update and grant funding allocation. The second tranche of funds (£60,000) would be cleared for deposit on the 9th February 2010. Renovation works on the Village Hall had commenced.
9. **Information:** Senior Citizens Lunch update. With 60 people attending the day had been a notable success. The event had been recorded in the *Brentwood Gazette* and many people had congratulated the Parish Council, and Councillor Julia Le Page in particular for leading the event, for the good work.
10. **Resolved:** Approved the purchase of hardwood playchips for the (small) children's play area @ £853.50 (+ VAT) plus cleaning area & spreading new playchips, estimated at £280.
11. **Information:** Noted the "Calendar of Council Activities" to June 2010.
12. **Information:** Noted: If a general election is held in May the Annual Parish Council meeting will be on the 13th May 2010.
13. **Resolved:** Approved, no funding is authorised relating to the Victim Support request for financial assistance, since it was felt that adequate monies for this purpose is levied as a supplement to fines imposed.
14. **Resolved:** Approved, labour costs associated with scout path lighting @ £100 & gate notice @ £50.
15. **Other urgent information** (No council actions/letters/undertakings permissible on this item). None received.

Comments during the public session: Tracy Evans, a Brentwood Youth Worker, introduced herself. Tracy is to provide a communication channel to the local youth for community organisations. ECC is to devolve youth services from County to Borough – initially a seconded team dealing with Endeavour and Duke of Edinburgh awards etc. Gypsy and Traveller consultation feedback to be completed by 10/2/10.

Minutes signed:

Date: 4th March 2010