

## Minutes of the Meeting of Doddinghurst Parish Council held at 20.00 on Thursday 5<sup>th</sup> February 2009, Parish Room, (adj. Village Hall), Church Lane, Doddinghurst.

**Present:** Cllrs. Mrs D Dicker (Chairman), Mrs J Le Page, Mr G Smith, Mr A Farrow, Mr C Enderby, Mrs D Carroll, Mrs A McGregor; County Councillor Ann Naylor; Borough Councillors Roger McCheyne, Keith Parker and Keith Sparling;

**1. Apologies for Absence.** Received from: Cllrs Mrs A Richards (Vice Chair), Mr G Bateson and Mr B Wickerson.

**2. Resolved.** Minutes of the meeting held on the 15<sup>th</sup> January 2009 approved and signed.

**3. Declaration of Interests from Members.** None Declared.

**4. Noted: Clerk's report back on progress following the meeting of the 15<sup>th</sup> January 2009:**

- i. Following the Finance and Resource Committee's decision to exercise a PWLB borrowing to provide grant funds to the Village Hall for essential short term capital improvement works, the Village Hall management team have been asked to provide formal quotations for the work needed.
- ii. The Parish Rooms have been very busy during the month following the closure of the Priest House and additional table have been lent by the Priest House to the Parish Council to meet user needs. Seven sets of additional keys have been purchased to meet the demand.
- iii. Work to extend, amend and repair the water supply on the allotments has been in progress and the number of plots has grown to 42.
- iv. Progress has been made in the task of refurbishing the Village sign since Peter Kurton has visited the office and agreed to do the work (he painted it originally). The original frame suppliers have been approached for a quote to remove and then replace the central oval once the sign and the frame have repainted and treated.
- v. The CPA school competition has been judged and prizes awarded. The winning entries have been posted on the website
- vi. The new website for the Parish Council has been launched with the correct domain registration for a government organisation i.e. [www.doddinghurst-pc.gov.uk](http://www.doddinghurst-pc.gov.uk). The new email address is <mailto:clerk@doddinghurst-pc.gov.uk>.
- vii. Newly planted trees in Church Lane have been badly vandalised.
- viii. A purchase of "Woodland Mix" seeds (500g) for sowing in March around the Nature Trail has been placed.
- ix. A whole plethora of reports have been made in the month relating to poor road surfaces, inconsiderate parking and a failure to treat (by various bodies) icy roads, icy pavements and icy car parks and obstructions, both physical and visual. Items such a poor parking have been reported to the police but to speed up the process when there is an immediate hazard all highway related issues such as potholes, obstructions and ice should be reported directly to highways on 0845 603 7621 or email to [highways.westarea@essex.gov.uk](mailto:highways.westarea@essex.gov.uk). For situations judged to be an emergency call 0845 603 7631. Please note these numbers for future reference.

**5. Noted: Schedule of Correspondence received up to the 28<sup>th</sup> January 2009.**

**6. Financial Reports and Minutes and Feedback from Committees.**

- a. **Resolved:** Financial Reports for January 2009 approved.
  - b. **Resolved:** Schedule of Payments for January 2009 approved and signed.
  - c. **Planning:** Noted: Planning Meeting minutes of the 15<sup>th</sup> January 2009.
  - d. **General Purposes:** Noted: General Purposes Meeting minutes of the 21<sup>st</sup> January 2009.
  - e. **Information:** Noted: Liaison meeting with PCT/ Developers over New Doctors Surgery held on 4<sup>th</sup> Feb 2009.
  - f. **Feedback from Members relating to Committees attended.** Noted feedback from Cllr G Smith on Highways liaison committee re lack of improvements to rural roads.
7. **Information: Application for Councillor Vacancy by Mr Alan Smith.** Mr Smith addressed the Council accordingly.
  8. **Resolved:** The co-option of Mr Alan Smith as Councillor to the Parish Council was approved. Mr Smith read the declaration of acceptance and signed it. It was countersigned by the Clerk. Cllr Smith formally joined the Council.
  9. **Noted:** Training requirements for the Power of Well Being for Members and Officers.
  10. **The Village Fun Day - Update and action plan** was presented. Councillors to respond directly to Cllr Julia Le Page.
  11. **Noted:** New website [www.doddinghurst-pc.gov.uk](http://www.doddinghurst-pc.gov.uk) and email [clerk@doddinghurst-pc.gov.uk](mailto:clerk@doddinghurst-pc.gov.uk).
  12. **New Doctors Surgery** proposals - liaison with PCT/ developers - the clerk is to write a letter to thank the surgery management and Ashley Hall, the developers, for organising the event.
  13. **Noted:** New Club establishment. - Cllr G Smith to progress.
  14. **Noted:** School competition judging - winners and prizes awarded by the Chairman and Deputy Clerk.
  15. **Other urgent information** (No council actions/letters/undertakings permissible on this item).

The business meeting closed at 21.55

Minutes signed:

Date: 5<sup>th</sup> March 2009