

## Minutes of the Meeting of Doddinghurst Parish Council held at 20.00 on Thursday 3rd June 2010, Parish Room, (adj. Village Hall), Church Lane, Doddinghurst.

**Present:** Cllrs. Mrs D Dicker (Chairman), Mrs A Richards (Vice Chair), Mrs J Le Page, Mr G Smith, Mr A Farrow, Mr A Smith, Mr C Enderby, Mrs D Rogers-Harrison, Mr. P Davenport, Mr A Oliver

1. **Apologies for Absence.** Received from Cllr. Mr G Bateson.
2. **Resolved.** Minutes of the meeting held on the 13<sup>th</sup> May 2010 approved and signed.
3. **Declaration of Interests from Members.** All councillors declared a personal interest in Item 7.
4. **Noted: Clerk's report back on progress following the meeting of the 13<sup>th</sup> May:**
  - i. Internal audit has now been completed and will be sent to external auditor following sign off by Chairman.
  - ii. Risk assessments by councillors are now underway.
  - iii. Footpaths have all been strimmed by Mr. Porter.
  - iv. The allotment shed has been treated with wood preservative and the timber that was dumped behind it has now been removed.
  - v. Invasion of ants in Parish Room. Affected areas were treated during half term.
  - vi. Goss did field treatments on 26<sup>th</sup> May.
  - vii. PAT testing on all electrical appliances in Parish Office and Parish Room done 25<sup>th</sup> May.
  - viii. Table top of new picnic bench installed in CPA was damaged in arson attack. Police were notified and took statement from Deputy Clerk on 20<sup>th</sup> May. Notification received 27<sup>th</sup> May that there are no suspects so case has now been closed.\* Decision to be made by GP committee as to next course of action. \* Action: Councillors requested that a letter is sent to police stating this is not acceptable as we have now been subjected to 3 separate arson attacks.
  - ix. 1 ashes interment took place in burial ground.
5. **Noted: Schedule of Correspondence received up to the 26<sup>th</sup> May 2010.**
6. **Financial Reports and Minutes and Feedback from Committees.**
  - a. **Resolved:** Financial Reports for May 2010 approved.
  - b. **Resolved:** Schedule of Payments for May 2010 approved and signed.
  - c. **Planning:** Noted the minutes of the meeting held 25<sup>th</sup> May 2010.
  - d. **General Purposes:** Noted the minutes of the meeting held 19<sup>th</sup> May 2010.
  - e. **Feedback from Members relating to Committees attended.** Cllr. Mrs D Dicker gave details of the Youth Bus's proposed visits to the village during the summer holidays.
7. **Information:** The Willow. Borough Councillor R. McCheyne has agreed to act as a mediator between the residents and The Willow management to try and reach a compromise over the issues raised.
8. **Resolved:** Accounting Statements approved and signed off for the Annual Return year ended 31<sup>st</sup> March 2010.
9. **Resolved:** Annual Governance Statement approved and signed off for the Annual Return year ended 31<sup>st</sup> March 2010.
10. **Resolved:** Devolved authority to Clerk for preparation and issue of planning application response letters approved.
11. **Replacement Bus Shelter:** The Clerk was requested to write to Essex Highways to determine where responsibility for bus shelter replacement lies.
12. **Information:** Goss field treatment update was noted.
13. **Information:** Priest House Grand Re-opening date of 26<sup>th</sup> June noted. There were insufficient volunteers for a stall.
14. **Information:** Noted BBC Planning Meeting 22<sup>nd</sup> June regarding proposed new doctor's surgery. All Councillors were urged to attend.
15. **Information:** Coffee mornings on 5<sup>th</sup> June and 3<sup>rd</sup> July noted.
16. **Information:** Love Where You Live Week 7 – 14 June noted. Was felt the timing of notification was too late to do anything this year.
17. **Other urgent information:** None.

The meeting closed at 22.00

Minutes signed:

Date: 1<sup>st</sup> July 2010